

## Information for Ordering Flowers at Salem

1. Sign up for the Sunday you wish to give flowers. The sign-up chart is located on the bulletin board next to the water fountain at the front of the church. The sign-up is on a first come first served basis. If available you can sign up for more than one Sunday in a row. When you sign up for a Sunday you are giving two vases of flowers for that Sunday.
2. In the church office are forms for you to complete so that you can be recognized as presenting the flowers in honor or memory of someone in the bulletin. (PLEASE COMPLETE THE FORMS AT LEAST ONE WEEK IN ADVANCE).
3. Posted next to the sign- up chart is a monthly list of church members that are responsible to assist you in ordering flowers. But you can call the florist of your choice to place your flower order. The two florists listed below have consented to be on our list of recommended florists, but if you wish to use another, you certainly may make arrangements to do so.
4. You need to arrange to have the liners for the vases taken to the florist of choice in advance of your order. The church members on the chart can assist you with this if you are unable to get the liners to the florist. If prearranged, the florist of choice may pick up the liners for you. The liners and wooden carriers are located in the flower room.
5. Both recommended florists are willing to work with clients for special requests but orders must be placed 5 to 7 days in advance. The cost of the two vases will vary based on the flowers requested and season, but usually each vase will average \$20 to \$25 per vase. Florists may charge additional charges such as delivery. You will be responsible for payment directly to the florist. You should arrange to have the flowers delivered to the church by Saturday or you will need to pick up the flowers and have them placed in the refrigerator in the church flower room.
6. If you wish to retain your flowers after the worship service, you should assist with removing the flowers and have containers to take the flowers home in. LINERS SHOULD NOT BE USED TO TAKE FLOWERS WITH YOU. If you wish to donate your flowers to shut- ins or the sick let the members of the church that are responsible for flowers that month know, and they will take care of the flowers for you.

Simple Expressions  
Rt. 11 Mt. Sidney  
248- 0041

Honey Bee's Florist  
Terry Court, Staunton  
887-1221