

Salem Evangelical Lutheran Church – Single Expense Form

Incurred by: _____ Date: _____

Approval signature: _____ Date: _____

Transaction type: Cash Personal Credit Card

Location of expense: _____

Purpose of expense: _____

Amount: \$_____._____

Expense assigned to:

Worship & Music

Education

Evangelism

Youth

Social Ministry

Stewardship

Property

Staff

Administration

Other: _____

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